



The Arc
High Street
Clowne
Derbyshire
S43 4JY

Key Decisions & Items to be Considered in Private

To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

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INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Jim Fieldsend, Monitoring Officer, at this address or by email to jim.fieldsend@bolsover.gov.uk. The list can also be accessed from the Council’s website at www.bolsover.gov.uk.

The Executive is allowed to make urgent decisions which do not appear in the list; however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

Members of Executive are as follows:

Councillor Jane Yates - Leader and Portfolio Holder - Policy, Strategy and Communications

Councillor Donna Hales - Deputy Leader and Portfolio Holder - Corporate Governance and Performance

Councillor Mary Dooley - Portfolio Holder - Partnerships and Health and Wellbeing

Councillor Clive Moesby - Portfolio Holder - Resources

Councillor Phil Smith - Portfolio Holder - Housing

Councillor Tom Munro - Portfolio Holder - Growth

Councillor Rob Hiney-Saunders - Portfolio Holder - Environmental

Councillor John Ritchie - Portfolio Holder – Devolution

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Council Chamber at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list also shows the reports intended to be dealt with in private and the reason why the reports are exempt or confidential. Members of the public may make representations to the Monitoring Officer about any particular item being considered in exempt and why they think it should be dealt with in public.

The list does not detail *all* decisions which have to be taken by the Executive, only “Key Decisions” and “Exempt Reports”. In these Rules, a “Key Decision” means an Executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £75,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £75,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £150,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £150,000 or more

(3) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more is significant.

The dates for meetings of Executive can be found here:

<https://committees.bolsover.gov.uk/ieListMeetings.aspx?Committeeld=1147>

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
<p>Pleasley Vale Business Park To seek approval to apply for planning permission for works at Pleasley Vale Business Park and to grant delegated authority to officers to authorise a scheme of works to be procured.</p> <p>This item to be exempt under paragraphs 3 and 5 of 12A.</p>	Executive	22 nd June 2026	Report of the Portfolio Holder for Growth	Jim Fieldsend, Monitoring Officer	Key - It is likely to result in the Council making capital savings or incurring capital expenditure of £150,000 or more.	Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
<p>Contract Award to enable the Bolsover Partnership to administer Mental Health Small Grants for the Emotional Health & Wellbeing of Children & Young People Bolsover Partnership seek approval to accept an award from DCC Public Health Funds, totalling £75K over the period 1/4/26 – 31/3/29 inclusive, which is to be utilised via the provision of 'Mental Health Small Grants' (of no more than £5000 each)</p>	Delegated Decision of the Chief Executive		Report of the Portfolio Holder for Health and Wellbeing	Arron Johnson, Partnership and Strategy Manager Cheryl Staples, Commissioning Officer	Key - It is significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.	Public

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
<p>Contract award - electrical maintenance, upgrade, inspection and testing of void properties owned by the Council 5 year contract; decision to delegate authority to the Assistant Director Housing Management to award and enter into the contract after procurement concluded.</p>	Executive	22nd June 2026	Report of the Portfolio Holder for Housing	Victoria Dawson, Assistant Director Housing Management	Key - It is likely to result in the Council making capital savings or incurring capital expenditure of £150,000 or more.	Public
<p>Tender Evaluation for Kitchen Contract for the period 2026 - 2031</p>	Executive	22nd June 2026	Report of the Portfolio Holder for Housing	Catherine Platts, Managing Surveyor, Property Services	Key - It is likely to result in the Council making capital savings or incurring capital expenditure of £150,000 or more.	Public
<p>Tender Evaluation for Bathroom Contract for the period 2026 - 2031.</p>	Executive	27 th July 2026	Report of the Portfolio Holder for Housing	Catherine Platts, Managing Surveyor, Property Services	Key - It is likely to result in the Council making capital savings or incurring capital expenditure of £150,000 or more.	Public
<p>Pleasley Vale Business Park</p>	Executive	Between 1st Nov 2025 and 1st Nov 2026	Report of the Portfolio Holder for Growth	Natalie Etches, Head of Business Growth	Key - It is likely to result in the Council making capital savings or incurring capital expenditure of £150,000 or more.	Public

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
Pleasley Vale Business Park Capital Spend Programme Decision required regarding providing a budget for the works set out in the report.	Executive	Between 18 May 2026 and 17 May 2027	Report of the Portfolio Holder for Portfolio Holder - Growth	Ian Barber, Strategic Director - Property, Construction and Assets	Key - It is likely to result in the Council making capital savings or incurring capital expenditure of £150,000 or more.	Exempt
Capital Works to incorporate Stock Condition Survey Results	Executive	Between March 2026 and March 2027	Report of the Portfolio Holder for	Catherine Platts, Managing Surveyor, Property Services	Key - It is likely to result in the Council making capital savings or incurring capital expenditure of £150,000 or more.	Public
Options appraisal on the future delivery of HRA Stock Condition Surveys	Executive	Between March 2026 and March 2027	Report of the Portfolio Holder for	Victoria Dawson, Assistant Director of Housing Management	Key - It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Public

SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION

PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.